



**SAN BRUNO PARKS & RECREATION COMMISSION**  
**MINUTES**

June 16, 2010

**Chair Greenberg** called the regularly meeting of the San Bruno Parks and Recreation Commission to order at 6:30 p.m.

**Commissioner Stanton led the Pledge of Allegiance.**

**PRESENT AT MEETING** – Commissioners: Chair Greenberg, Vice-Chair Marshall, Lara, Nigel, Stanton and Zamattia. Excused: Bower, Davis and Pierce. Staff: Schwartz, Brewer, Mines and Mattias.

**MINUTES: MSC Stanton/Marshall to approve the Minutes of the May 19<sup>th</sup> meeting.**

**A. UNFINISHED BUSINESS:**

**1. Committee Projects**

- a. **Donor Recognition Sculpture – Commissioner Stanton** gave an update that a joint meeting of the Culture and Arts and Parks and Recreation Commissions was held with the artist who brought a few different materials and ideas for the art piece under consideration. After much discussion the two Commissions were in favor of going with project using different materials and colors. The artist has been sent a copy of the Commissioners' comments and questions and will check on what else can be done. **Director Schwartz** said that both Commissions are working together and there are no sub-committee meetings. **Commissioner Lara** would like to see a decision made and not delayed any longer.

**B. COMMUNICATIONS:**

1. Letter regarding dog park improvements and article from the San Mateo Times regarding Dog parks from Maggie Ranahan was submitted and read by Commission. **Director Schwartz** said the article was discussed at the April PRC Meeting. Recreation Intern Erickson has now completed the first draft of the Dog Park Brochure and has sent it back to the various agencies for a final proofing of their pages. A final copy will be available by the end of summer.

**C. PUBLIC COMMENT: None**

**D. NEW BUSINESS:**

1. **Annual Report to City Council - Director Schwartz:** Ad-hoc Committee met a couple of weeks ago, Commissioner Davis has put together the first version of a slide show presentation which includes a title page, listing of commissioners, list of projects from last 12 months, and then includes a Commission work plan for next year. The presentation has been rescheduled for July 13<sup>th</sup> City Council meeting. The Commissioners would like past-Chair Pierce and Youth Representative Bower make the presentation.



2. **Summer Commission Meeting Schedule, Director Schwartz** asked PRC if they would have a quorum for the July and August meetings. **M/S Nigel recommended canceling August PRC meeting with the option for the Chair/Director prerogative to reschedule if urgent business comes up.**
3. **Youth Sports Program – Manager Brewer** announced that starting in September, the City will partner with San Bruno Park School District to offer new after-school sports programs at the school sites for 2<sup>nd</sup> to 8<sup>th</sup> graders. 2<sup>nd</sup> thru 5<sup>th</sup> graders will be practicing at their own school sites and games will be held on Fridays or Saturdays at City Park. 6<sup>th</sup> thru 8<sup>th</sup> graders will practice at Parkside School. The middle school league will be part of the league playing other middle schools on the Peninsula. The program will be open to all San Bruno children that would like to participate even if they do not attend San Bruno schools. This program will also open up City Park gym time during the week for outside rentals generating more revenue. Commissioners felt this was a fantastic idea and it will be good to get more children involved and active.

#### **E. REPORTS:**

1. **Staff Reports: Director Schwartz** reported on the following:
  - a. Catalpa Playground is waiting for a few more pieces of the swings and final safety inspection with hope to be open within the next few weeks.
  - b. The City Council approved the Master Fee Schedule with the exception of the Senior Center rentals, asking for more information regarding ways to have kitchen accessible.
  - c. A Sports Group meeting was held on June 14<sup>th</sup> and the group was briefed on the City's budget restrictions and Parks staff reductions. Starting in July, user groups will be lining the athletic fields. **Commissioner Zamattia** asked why we are losing staff and if there was anything the PRC could do to help save positions. **Director Schwartz** gave an overview of the City's budget situation and pointed out that the Recreation Division will be focus on bringing in new revenues by increasing facility rentals at the Recreation Center, Senior Center, City Park Gym and pool, and by adding new programs such as the after school sports and a new After School Adventures at Rollingwood.
  - d. The Public Services Dept. will be going out to vendors in August for field design and initial site surveys for the Lions Field project.
2. **Commissioners Reports:**
  - a. **Commissioner Nigel** reported that the "Bike to Work" day was very successful in May. They had 112 bikes stop and handed out repair kits. He also felt that the Posy Parade was well participated but felt there was a lower turnout in spectators. Other Commissioners felt that the Posy Parade had a great turnout and the Posy Princess was gorgeous.
  - b. **Commissioner Nigel** said that the Bicycle & Pedestrian Advisory Committee was established in November 2002 to be responsible to City Council. He has been serving on Committee since its inception; his term will be coming up and asked if anyone was interested in taking his seat.
  - c. **Commissioner Nigel** wrote and read a very nice thank you letter to Commissioner Stanton for his years of service and commitment to the PRC. He presented Commissioner Stanton with an engraved paperweight wishing him good luck and best wishes in his move to Antioch, CA. **Commissioner Stanton** thanked commission and staff for all their efforts over the years.



**F. ADJOURNMENT:** With no other business to be conducted, **Chair Greenberg** adjourned the meeting at 7:45pm.

Respectfully Submitted,

Jackie Mattias  
Executive Assistant